AUTHOR CHECKLIST

Confirm the checklist before submitting the manuscript. Checking on every point is needed to proceed.

1. Manuscript Form
☐ A. Is font of the main text Times New Roman of 10 pt. size and double space using MS word processor (word 97-2003 style)
☐ B. Delete all of the information of authors in the property of word file?
☐ C. The order of manuscript is cover, abstract, main article and references.
□ D. Table and Legend of Figures should be placed on the end of manuscript.
☐ E. Figures are inserted into the separated files in the order of citation.
☐ F. The scientific term should keep the glossary of medical terminology of the Korean Medical Association.
2. Cover
☐ A. Mark original article or Case report or Review article.
☐ B. Delete the information of authors.
☐ C. Write a research fund and a presentation of conference, if any.
3. Abstract
☐ A. Abstract for original article is less than 250 words.
☐ B. The format of original article is Purpose, Methods, Results and Conclusion, each components should be on the next line.
□ C. Key words are between 3~5 words in English. For the selection of key words, refer to the Medical Subject Heading (MeSH) in Index Me-
dicus.
4. Body
☐ A. Change the author information (Name, Institute) to "OOO".
☐ B. References are formatted using a superscript according to the order of citation.
5. References
☐ A. It should be cited in the manuscript and should be placed in order of citation.
☐ B. Manuscript for original articles should be limited strictly up to 30 references. (For case report should be limited strictly up to 10 references)
☐ C. References are formatted according to the style required by the journal.
6. Tables and Figures
☐ A. Tables are provided in English and an Arabic figure. It should be placed in the end of the manuscript.
☐ B. Figures are provided in separate files.
☐ C. Figures legends separated from figure and should be placed in the end of manuscript. Title of figure legend should be paragraph and
description be complete sentence.
☐ D. Figure resolutions are higher than 300 dpi in the format of JPG, TIF and GIF.
☐ E. Figures are at their actual (print) size.