

# Author Checklist

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Confirm the checklist before submitting the manuscript. Checking on every point is needed to proceed.

## 1. Manuscript Form

- A. Is font of the main text Times New Roman of 10 pt. size and double space using MS word processor (word 97-2003 style)
- B. Delete all of the information of authors in the property of word file?
- C. The order of manuscript is cover, abstract, main article and references.
- D. Table and Legend of Figures should be placed on the end of manuscript.
- E. Figures are inserted into the separated files in the order of citation.
- F. The scientific term should keep the glossary of medical terminology of the Korean Medical Association.

## 2. Cover

- A. Mark original article or Case report or Review article.
- B. Delete the information of authors.
- C. Write a research fund and a presentation of conference, if any.

## 3. Abstract

- A. Abstract for original article is less than 250 words.
- B. The format of original article is Purpose, Methods, Results and Conclusion, each components should be on the next line.
- C. Key words are between 3~5 words in English. For the selection of key words, refer to the Medical Subject Heading (MeSH) in Index Medicus.

## 4. Body

- A. Change the author information (Name, Institute) to "OOO".
- B. References are formatted using a superscript according to the order of citation.

## 5. References

- A. It should be cited in the manuscript and should be placed in order of citation.
- B. Manuscript for original articles should be limited strictly up to 30 references. (For case report should be limited strictly up to 10 references)
- C. References are formatted according to the style required by the journal.

## 6. Tables and Figures

- A. Tables are provided in English and an Arabic figure. It should be placed in the end of the manuscript.
- B. Figures are provided in separate files.
- C. Figures legends separated from figure and should be placed in the end of manuscript. Title of figure legend should be paragraph and description be complete sentence.
- D. Figure resolutions are higher than 300 dpi in the format of JPG, TIF and GIF.
- E. Figures are at their actual (print) size.